

TO THE MEETING OF: THE PORTCHESTER CREMATORIUM JOINT  
COMMITTEE

ON: MONDAY 1 MARCH 2010

REPORT OF: ENGINEER AND SURVEYOR

1.0 MAINTENANCE - PROGRESS REPORT

1.1 PROGRESS AND FINANCIAL STATEMENT

Ref	Repairs & Renewals Schemes	Progress Stage	Original Budget	Revised Budget	Actual Cost	Budget/Actual Variation Note +/- 20%
1.6.07	Install portico to vestry door	Completed	3,000	5,000	7,430	Increased specification for fixing/supporting in place
1.9.01	Granite covers to bench seats	Tender/ Quotations	4,000	2,200		
1.9.02	Replace marble inlay to cloister seats	Design	2,500	2,500		
1.9.03	Refurbish/redecorate Book of Remembrance fittings	Design	2,000	2,000		
1.9.04	Granite covers to wreath bays	Tender/ Quotations	15,000	14,929		
1.9.05	Fire precaution installation works	Design	10,000	10,000		
1.9.06	Wreath marker support posts	Tender	3,500	3,500		

<b>Ref</b>	<b>Repairs &amp; Renewals Schemes</b>	<b>Progress Stage</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Actual Cost</b>	<b>Budget/Actual Variation Note +/- 20%</b>
1.9.07	Anti-vandalism precautionary works	Work in progress	6,000	6,000	5,670	None
1.9.08	DDA improvements to rear North Chapel	Tender	2,500	2,500		
1.9.09	Steam cleaning paving	Completed	1,500	1,500	1,540	None
1.9.10	Level access to North garden area	Scheme cancelled	5,000	0		
1.9.11	Surface water drainage imp's to compactor area	Tender	2,500	2,500		
1.9.12	Internal redecoration	Completed	3,500	3,500	3,705	None
1.9.13	Renew crematory suspended ceiling tiles	Completed	1,500	1,500	2,134	Grid to ceiling required replacement
1.9.14	Refurbish Book of Remembrance	Scheme cancelled	3,000	0		
1.9.15	Refurbishment of intruder alarm system	Completed	0	4,150	4,150	Vired from 1.9.10

Note

Actual cost excludes standard VAT or unreclaimable VAT.

## **1.2 RECOMMENDATION**

The Committee is recommended to note the contents of this report.

## **1.3 BACKGROUND PAPERS**

Nil